



Customer Advisory #105 – 2009
PHA Hazardous Pre-advise System
Port of Houston
Effective September 1, 2009

Dear valued customers,

In an effort to improve the flow of documentation for export container movements of hazardous materials at the Barbours Cut and Bayport Container Terminals, the Port of Houston Authority is implementing a new paperless hazardous pre-advise system which will go into effect **September 1, 2009**. PHA will no longer accept hazardous documents from the driver at the gate after this date; **hazardous documents will be required to be sent to the terminal 24 hours prior to container arrival for all laden exports**. Their goal is to improve the safety of the facilities as well as create greater efficiencies for the trucker at the gate for processing hazardous containers. Please note that **if the hazardous container has not been pre-adviced, truckers will be turned away**.

New PHA policy effective September 1, 2009:

1. Through the booking process, steamship lines will advise suppliers of PHA's hazardous materials pre-advise requirements.
2. Suppliers, Forwarders, or Truckers will email the required hazardous documents haz@poha.com, twenty four (24) hours prior to container arrival at terminal. The preferred format is PDF, but PHA will accept any format.
3. The newly revamped PHA Hazardous Team will receive the email.
 - a. Check the documents to ensure that all requirements are met for USCG regulations.
 - b. Check the booking for vessel information and hazardous details.
 - c. If all are in correct order, a Hazardous Pre-advise will be created in Express, the emailed document(s) will be uploaded to the container record, and the container will show in a 'to come' status in Express.
 - d. Once uploaded, these documents will be available to all users via Navis WebAccess**.
 - e. If the documents are not in order, the PHA associate will contact the email originator detailing the problem and follow up with all necessary entities as needed.
 - f. When all deficiencies are corrected, the above process will be implemented.



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4. When the container arrives at the terminal:
- g. The driver will no longer be destined to specific hazardous lanes. All lanes will process pre-advised containers.
 - b. The PHA Associate will process the container, and Placards will be visually checked and confirmed.
 - c. If all is in order, the driver will be given a drop off ticket.
 - d. If the container is not pre-advised the driver will be turned away.
 - e. If the unit is placarded incorrectly, the driver will receive a trouble ticket. The process for improperly placarded containers will not change.

** If you or your associates do not have WebAccess, it is time to register for full visibility to all attached documents by container number. For WebAccess, please contact Amy West at 281-470-5205 or awest@poha.com.

Thank you for your continued support. Should you have any questions or concerns regarding this adjustment, please contact your local CMA CGM (America) LLC sales representative. For current schedule activity, please visit our Web site at www.cma-cgm.com.

Best regards,

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